

## **Local Care Team Data Collection - Questions and Answers Recap #1 January 14, 2022**

- 1) The Google Form asks for “...the total number of unduplicated youth reviewed during the time period for the report (7/1/21 to 12/31/21).” As I've been extracting data from my tracking form I have entered a child only once per month, even if we were to review them twice in the month. But then in the next month I entered that child on my form again if we met to review their case again. I've been equating the reporting period with month, and I just realized that this may be incorrect and the period may be half-year. Please advise.**

For data points that mention unduplicated counts - each youth that receives a review during the reporting period should be counted only once during that particular reporting period, regardless of the number of reviews. A youth that is reviewed multiple times across various reporting periods, should be counted only once during each respective period. For both LCT Performance Measures, and the LCT Data Collection effort, the reporting periods are 7/1 to 12/31 (Mid-Year/Half Year 1) and 1/1 to 6/30 (End-Year/Half Year 2).

- 2) If a child is more than one race, how are they counted?**

At this time, the [Universal Referral Form](#) does not include an option for youth who report to be bi-racial or multi-racial.

Revisions to the LCT Universal Referral Form to address this concern are underway. Data gathered during the next reporting period will include expanded race categories.

For the current reporting period, please only enter data in the Google Form that aligns with the options available on the Universal Referral Form. Some LCT's may have been collecting more specific youth race and ethnicity data. If you would like to include that information during this reporting period, please provide that information in question #44 within the Google Form.

- 3) I am working on the LCT Data collection template. I don't remember the reference of question #27: “How many youth were classified as "other" or non-Directive youth?” Please explain, thanks.**

Question #27 - “How many youth were classified as "other" or non-Directive youth?” was added to the LCT Data Collection because some LCTs have adopted exclusive use of the Universal Referral Form for all LCT referrals, and other LCTs are only using the Universal Referral Form for Directive #3 case types 1-6.